



**Master Architectural Committee Application**

*This form must be completed for any exterior change to your home, to include front and back yard landscaping, and for all interior changes for condos.*

Deliver to: Gainey Ranch Community Association  
Attn: Architectural Coordinator  
7720 E Gainey Ranch Road  
Scottsdale AZ 85258

Email to: architect@gaineyranchca.com

Name: \_\_\_\_\_ Best Phone: \_\_\_\_\_

Community Name & Lot/Unit #: \_\_\_\_\_ Email: \_\_\_\_\_

**Include the \$45 application fee, all pertinent information outline by the architectural coordinator, and 2 copies of architectural and/or landscape plans.**

Brief Description of Project (i.e. replace windows, landscape plan). Provide full description on second page.

**Both the Satellite and Master Architectural Committees must review and approve this project prior to you starting this project. To start this project prior to approval may result in a \$450 fine.**

The Satellite Association and GRCA Master Architectural Committees shall make every reasonable effort to review applications submitted to them and to furnish a written decision to the applicant within **fifteen (15) working days** setting forth the reasons for its decisions. However, in the event the Master Architectural Committee fails to render a written decision within a thirty (30) working day period, the decision time limit shall automatically extend month to month unless the applicant requests in writing via US Postal Service Certified Mail to the attention of the Gainey Ranch Executive Director an immediate decision. Upon the Executive Director's receipt of such notice, a written response must be rendered within fifteen (15) working days or the application shall be deemed approved. The Master Architectural Committee may disapprove in writing any application **if there is not sufficient information** submitted for the Master Architectural Committee to exercise the judgment required for these rules.

***I have read the information on this application and I understand that in addition to abiding by all GRCA applicable rules, I understand I am required to meet all regulations set by the city, state or country governments.***

Owner's Signature: \_\_\_\_\_  
*(your signature is required for application submission)*

**FOR MAC USE ONLY**

Date Received: _____	Date Fee Received: _____
Date Satellite Approved: _____	Check #: _____
Date MAC/Staff Approved: _____	Cash: _____
Executive Director Initials: _____	Apply to HOA account: _____
Arch. Coordinator Initials: _____	

